

O/o the Executive Engineer,
No 1 Gauging Division,
Rajgatta Road, Near Railway station
HASSAN- 573 201.
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ಕಾರ್ಯಪಾಲಕ ಇಂಜಿನಿಯರ್‌ರವರ ಕಛೇರಿ,
ನಂ 1 ಜಲಮಾಪನ ವಿಭಾಗ, ಹಾಸನ
ರಾಜಘಟ್ಟ ರಸ್ತೆ, ರೈಲ್ವೆ ಸ್ಟೇಷನ್ ಹತ್ತಿರ
ಹಾಸನ - 573201
Ph/Fax : 08172-267539

No. GDH/SPMU-NHP /Man Power/2017-18 /713

Dated: 14/07/2017

**INVITATION FOR QUOTATIONS FOR SUPPLY OF
MAN POWER UNDER NATIONAL SHOPPING PROCEDURES**

To,

Dear Sir,

Sub: Invitation for quotation for supply of Man Power.

1. You are invited to submit your most competitive quotation for the following work:-

Sl No.	Description of Man power	Experience	No of persons required	Period of supply	Place of work	Remarks
1	2	3	4	5	6	7
1	Accounts clerk for Project Monitoring Unit.	Graduates with experience of minimum 04 years & knowledge of Tally, Preparation of Vouchers, Maintenance of all accounts, Assisting Audit works, Feeding of financial data in the Tally software, Maintaining 1. CashBook; 2. contractors ledger; 3. Cheque issue register; 4. Bank statement; 5. Bank Reconciliation Statement & all other accounts related works to NHP.	1	24 months	O/o Chief Engineer, SPMU-NHP, WRDO, Anandarao circle, Bengaluru	
2	Group 'D' (Office attendant)	- Should have completed SSLC with three (3) years experience of similar duties. Knowledge any one Local language (read /write / speak) along with understanding of English, if possible.	1	24 months	O/o Chief Engineer, SPMU-NHP, WRDO, Anandarao circle, Bengaluru	
3	Drivers	- Should have a valid driving license for light motor vehicles from Govt. Authority with education as per their norms. - Experience of minimum three (3) years with track record without any adverse record - Well-mannered and knowledge of area roads. Knowledge any one Local language (read/write /speak) along with understanding of English and Hindi	2	24 months	O/o Chief Engineer, SPMU-NHP, WRDO, Anandarao circle, Bengaluru	

2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ 750million out of which Karnataka state has received Rs.110 crores and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Bid Price

- a) The contract shall be for the full quantity as described above. Correction, if any shall be made by crossing out, initialling, dating and re-writing.
- b) All Taxes and other payable shall be included in the total price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be quoted in Indian Rupees only.

4. Each Bidder shall submit only one quotation.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

6. Evaluation of Quotation

The Employer will evaluate and compare the quotations determined to be Substantially responsive i.e. which

- (a) are properly signed; and
- (b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the item together.

7. Award of contract

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

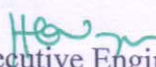
- 7.1. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

- 7.2. The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the order.

8. **Payment** shall be made on monthly basis by the competent authority after submission of bill.

9. You are requested to provide your offer latest by 31-07-2017, -hours on 4-30 P M

10. We look forward to receiving your quotations and thank you for your interest in this Project


Executive Engineer,
No. 1 Gauging Division, Hassan